

**LIST OF NECESSARY DOCUMENTS FOR THE**  
**ROMANIAN PREPARATORY YEAR (E.U.**  
**CITIZENS) AT WUT 2020-2021**  
**(15th of September-1st of November 2020)**

According to the national Law 316/ 12.07.2006, citizens from member states of the European Union, European Economic Area and Swiss Confederation, have the right to apply to studies in Romania, in the same financial circumstances as Romanian citizens. The tuition fee for the Preparatory Year of Romanian language, for this category of candidates is in Romanian currency, in the amount of 3000RON/year~665€/year.

Before submitting the admission file for the Preparatory Year in Romanian language at the Faculty of Letters, History and Theology, will first of all, come at the Department of International Relations (room 155B at West University of Timișoara, from Monday to Friday, from 10:00 to 14:00) to have the file verified. Once the file has been verified, the candidate will be issued with a document attesting this aspect and which will be taken to the Faculty of Letters, History and Theology (room 240) along with the admission file.

• **The studies documents** – legally certified copies and translations in either Romanian, English, French or German of the High School Diploma (and of Bachelor Diploma if the candidate applies for Master studies); The Master Diploma as well for candidates who want to

follow a PhD study programme). **The documents are to be authenticated by the responsible authorities in the issuer country;**

- **Copy of the certificate** attesting the promotion of the Baccalaureat/Bachelor/Master examinations for graduates of the current academic year which do not possess the original Diploma for the time being (if the case); **The document is to be authenticated by the responsible authorities in the issuer country;**
- **Academic records** –legally certified copies and translations – for the completed studies (High School and Bachelor) and the analytical curriculum in case of candidates that request equivalence for certain periods of studies; **The documents are to be authenticated by the responsible authorities in the issuer country;**
- **Birth certificate** – copy and legally certified translation; **The document is to be authenticated by the responsible authorities in the issuer country;**
- **Copy of the passport** – valid at least 6 months after the date when the Letter of Acceptance to studies is issued;
- **Medical certificate** (in a widely spread international language) to prove that the person to be registered for studies does not suffer from infectious incompatible with the future profession;
- **Marriage license** – if necessary (to prove the name change);
- **Copy of the document attesting the residency abroad** (if the case);
- **Complete contact data:** postal address, e-mail address, phone number;
- **GDPR form;**
- **2 copies** of the study documents;

**AUTHENTICATED DOCUMENTS FOR THE**  
**ENROLLMENT PROCESS:**

In case your files need to be authenticated in a particular way, please make sure that:

1. The original study documents which are part of the

**Hague Convention** will be stamped by the competent authorities in the issuer country with the Hague Apostille.

2. The original study documents **which are not part of the Hague Convention will be legalized by the Ministry of Foreign Affairs in the issuer country and by the Embassy/Consulate Office of Romania in the issuer country.**

Even if the country where you come from does not have any kind of requirements in this sense, it is advisable to have your documents authenticated by a higher institution in your country.

3. Please make sure that the documents are translated in widely spread international language and when you are in Romania, preparing for the enrollment process, please make sure to **translate them in Romanian and legalize the documents at a public notary if the case.**

**The candidate has to pay 3 fees:**

1. The admission fee in the amount of **100 lei;**
2. The enrollment fee in the amount of **150 lei;**
3. The tuition fee for the Preparatory Year in the amount of approximately **3000 lei;**

**Responsible person with the admission for E.U. citizens, for Romanian citizens with studies done abroad, for family members and subsidiary protection/refugees citizens**

**Karola KALAPATI**

International Students' / Lecturers' Officer  
Department of International Relations  
West University of Timisoara

**E-mail: karola.kalapati@e-uvt.ro**

Tel.: +40 256 592227

Fax: +40 256 592312

Bd. Vasile Pârvan nr.4

Timisoara - 300223, Romania

Room 155 B

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