

**LIST OF NECESSARY DOCUMENTS FOR THE  
ADMISSION OF THIRD E.U. CITIZENS AT WUT**

**2020-2021**

**(1<sup>ST</sup> of February-15<sup>th</sup> of September 2020)**

**1.Application Form** – all requested information filled in entirely in 2 samples (please specify if you want Preparatory Year or not and attach a picture) – to be downloaded from the website;

**2.The studies documents** – legally certified copies and translations of High School Diploma (and of Bachelor Diploma if the candidate applies for Master studies); The Master Diploma as well for candidates who want to follow a PhD study programme). **The documents are to be authenticated by the responsible authorities in the issuer country;**

- **Copy and translation of the certificate** – attesting the promotion of the Baccalaureat/Bachelor/Master examinations for graduates of the current academic year which do not possess the original Diploma for the time being (if the case); **The document is to be authenticated by the responsible authorities in the issuer country;**

**3.Academic records** - legally certified copies and translations – for the completed studies (High School and Bachelor) and the analytical curriculum in case of candidates that request equivalence for certain periods of studies; **The documents are to be authenticated by the responsible authorities in the issuer country;**

**4.Birth certificate** - copy and legally certified translation. **The document is to be authenticated by the responsible authorities in the issuer country;**

**5.Copy of the passport** – valid at least 6 months after the date when the Letter of Acceptance to studies is issued;

**6.Medical certificate** (in a widely spread international language) to prove that the person to be registered for studies does not suffer from infectious incompatible with the future profession;

**7.Marriage license** – if necessary (to prove the name change);

**8.Copy of the document attesting the residency abroad (if the case)**

**9.Copy of the certificate** attesting the graduation of the Preparatory Year in Romanian language or the linguistic competences (English, French, German) (according to language of the study programme which will be followed);

**10.Complete contact data:** postal address, e-mail address, phone number.

**11.GDPR Form;**

**12..Copy of receipt for 75 EURO,**

nonrefundable **Application Fee** for file processing, that must be paid into the following account:

**Beneficiary: Universitatea de Vest din Timișoara (West University of Timisoara)**

**University address: Bv. Vasile Pârvan, No.4**

**Bank name: Banca Comercială Română (Romanian Commercial Bank)**

**Bank address: Sucursala Timișoara (Timisoara Branch), No.11, Calea Aradului St.**

**IBAN Code: RO 56 RNCB 0249 0492 9471 0008**

**SWIFT: RNCB RO BU**

**Payment: 75 EURO, Application Fee.**

*\* The payment order / receipt will specify at the payer section the name of the candidate and as a payment reference "application fee", in order for the payment to be valid.*

**\*2 copies of the necessary documents;**

**AUTHENTICATED DOCUMENTS FOR THE  
ADMISSION PROCESS**

It is highly recommended for the admission files to be authenticated by the authorities in the issuer country as follows:

**1.Hague Apostille** is requested for diplomas from countries which are parties to the Hague Apostille,

issued by the competent authorities in the issuing countries;

**2. Diplomas issued in countries which are not parties to the Hague Apostille shall be authenticated or accompanied by an authentication certificate from by the competent authorities in the issuing countries;**

**-Legalization/Authentication** is done by the Ministry of Foreign Affairs from the issuing country and the Embassy/Consular Office of Romania in the issuing country or by the Ministry of Foreign Affairs in the issuing country and the issuing country's Embassy/Consular Office in Romania; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country;

**!Please make sure that the documents are translated in a widely spread international language and when you are in Romania, preparing for the enrollment process, please make sure to translate them in Romanian and legalize the documents at a public notary if the case.**

**Contact person responsible with organizing the admission session dedicated to third EU citizens**

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