

Dear West University of Timișoara's International Office,

Greetings from the University of Franche-Comté (UFC), France! It was a pleasure to meet you in Timișoara last November.

Our International Relations and Francophonie's office has the pleasure to organise its first Erasmus+ staff week open to European countries, **from May 13th until May 16th 2019**.

The main thematics of this staff-week will be the strategy to attract international students, their welcoming and their local inclusion.

We have identified your university as a partner with which we are eager to strengthen the cooperation. Thus, we cordially invite you to attend this event.

It will be the opportunity to realise the following activities (it is not an exhaustive list):

- in-depth presentation of the University of Franche-Comté
- presentation of your university
- thematic workshops on the universities' strategy to attract international students, how to welcome them upon their arrival and during their mobility, as well as how to include them in the local social life
- individual meetings with the International office
- visit of Besançon, the main university hub of the University of Franche-Comté (over 80% of UFC's students and staff), whose city citadel is on the UNESCO's world heritage list : <https://www.youtube.com/watch?v=dqBmlqnpH40>

Other European and non-European universities being invited to participate to this staff-week, it will also be the opportunity to network with UFC's partners all around the world.

No tuition fees will be asked from the participants for attending this staff week. The stay and travel costs are eligible to the Erasmus+ staff training mobility programme.

Therefore, we would be pleased to receive a member of your international relations' office during this period, in order to exchange good practices and strengthen our partnership.

We thank you in advance for your reply by **February 15th**.

Please bear in mind that the number of participants is limited and will be attributed on a first-come-first-served basis. More specifics regarding the activities and the programme will be sent to the selected participants.

We are very much looking forward to welcoming your university among the participants!

Warm regards,

**Maxime BLONDEL**

*Chargé de coopération européenne*  
*European projects manager*