

Erasmus + Programme
Key Action 1
– Mobility for students –
Higher Education Student Placement Mobility
Bilateral¹ Agreement 2014/20[21]²
between Institutions from Erasmus+ Programme Countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students in the context of the Erasmus+ Student Placement Mobility Programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and monitoring of the mobility. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. 1. Information about the Sending Higher Education Institution

<i>Name and ERASMUS ID code of the Sending Higher Education Institution</i>	UNIVERSITATEA DE VEST DIN TIMISOARA RO TIMISOA01
<i>Country</i>	România
<i>Address</i>	Bd. Vasile Parvan Nr.4, Timisoara-300223, Romania
<i>Website</i>	www.uvt.ro
<i>Responsible person at the Sending Institution (name, address, phone, fax, E-mail)</i>	Andra-Mirona STAN-DRAGOTESC, PhD., Erasmus+ Institutional Coordinator andra.dragotesc@e-uvt.ro
<i>Contact Person (name, address, phone, fax, E-mail)</i>	Lucia URSU, Erasmus + Placement Outgoing Officer lucia.ursu@e-uvt.ro , +40-256-592 271

<i>Short Description WUT</i>	West University of Timișoara (WUT) is the main higher education institution and research pole in Western Romania. Its community comprises roughly 16000 students and over 700 academic staff. It is a comprehensive university in character and includes 11 faculties with their respective departments, as well as a Department of Teacher Training. The faculties functioning within the framework of UVT offer nationally accredited study programmes at Bachelor, Master and PhD level in the following subject areas: Arts and Design; Chemistry, Biology, Geography; Economics and Business Administration; Law; Letters, History and Theology; Mathematics and Computer Science; Music and Theater; Physical Education and Sports; Physics; Political Sciences, Philosophy and Communication Sciences; Sociology and Psychology.
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¹ Bilateral agreements can be signed by two or more Institutions that be located in Erasmus+ Programme Countries.

² Institutions have to agree on the period of validity of this agreement.

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. 2. Information about the Receiving Institution

<i>Legal Name and PIC⁴ code of the Receiving Institution</i>	
<i>Country</i>	Spain
<i>Address</i>	C/ Bodegueros 43, 29006 Malaga
<i>Website</i>	https://www.facebook.com/Transnational-Consulting-SL-221884397970779/
<i>Responsible person at the Receiving Institution (name, address, phone, fax, E-mail)</i>	Pilar Cordón Vallejo, +34 951 013 434, practicas@transnational.es
<i>Contact Person (name, address, phone, fax, E-mail)</i>	Kamila Silska, +34 951 013 434, practicas@transnational.es
<i>Short Description of the Receiving Institution</i>	Transnational Consulting is a consulting company that aims to provide integral services: Human Resources Consulting, Finance and Accounting Consulting, Commercial and Translation services. Our clients are mostly small and medium enterprises in the tourism sector.

⁴ OPTIONAL: If you want to participate in a project proposal, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission. The register contains all beneficiaries participating in the EU research and innovation or education, audiovisual and cultural programmes. Institutions can register on the [Participant Portal](#).

B. Mobility numbers⁵ per academic year

The present Agreement between the Institutions will be signed for the Academic Years of 2016-20[17]⁶. The partners commit to amend the table(s) below in case of changes in the mobility(ies).

<i>Traineeship Name</i>	Translation, Internacionalization
<i>Traineeship Period</i>	From 20/06/2017 till 20/09/2017
<i>Traineeship Location</i>	C/ Bodegueros 43, 29006 Malaga
<i>Traineeship Application Deadline</i>	12/06/2017
<i>Traineeship Official Language(s)</i>	Spanish
<i>Target Education Field(s)</i> ⁷	Languages, International Relations
<i>Target Study Cycle</i> ⁸	
GENERAL INFORMATION⁹	
<i>Duration</i>	3 months
<i>Commitment</i> ¹⁰	35 hours per week
<i>Description of Responsibilities</i>	Translating from Spanish and English to Romanian tourism related texts, proofreading and creating websites content.
<i>Compensation</i> ¹¹	360€ gross per month
<i>Additional Information</i>	
<i>Link</i>	
<i>Key Words</i>	

⁵ Mobility numbers can be given per sending/receiving institutions. Traineeships can be added to or deleted from the current Agreement, depending on the Host Institution's Offer.

⁶ The current Agreement can be signed starting from 2017 until 2021. Only the Institutions which sign this Agreement for more than 1 Academic year, will remain in our database as future internship offers for the following Academic years.

⁷ IT, Economy, Management, Languages etc.

⁸ Bachelor, Master, PhD

⁹ GENERAL INFORMATION will be used as the Erasmus+ Placement Offer provided to the WUT's students

¹⁰ Full-time, Part-time – working hours of minimum 10h/ week and maximum of 40h/ week

¹¹ Optional (salary, meal vouchers, accommodation etc.). ATTENTION! Compensation must not be funded from other EU Funded Programme, to avoid double financing.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended Language skills at the start of the placement period:

<i>Recommended language of instruction level¹²</i> [Minimum recommended level: B1]			
<i>Language 1 Spanish</i>	Understanding	Speaking	Writing
<i>Level</i>	B2	B2	B1
<i>Language 2 English</i>	Understanding	Speaking	Writing
<i>Level</i>	B2	B2	B1

D. Respect of fundamental principles and other mobility requirements

The institutions located in Erasmus+ Programme Countries must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The institutions agree to respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.

E. Additional requirements¹³

[To be completed if necessary. Other requirements may be added on organisational aspects, e.g. the selection criteria for students; measures for preparing, receiving and integrating mobile students, including cultural preparation before mobility; the recognition tools used]

[Please specify whether the institutions have the infrastructure to welcome students with disabilities.]

¹² Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user

¹³ Optional

F. Information

1. Visa¹⁴

The sending institution will provide assistance, when required, information regarding visas for outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<i>Institution</i>	Universitatea de Vest din Timisoara/ West University of Timisoara
<i>Contact Person</i>	Lucia Ursu
<i>Contact Details</i>	Lucia.ursu@e-uvt.ro

2. Insurance

The participants are required to be insured for the full mobility period.

The sending and receiving institutions will provide assistance, if needed, in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<i>Sending Institution Requested Insurance from the Participants</i>	Universitatea de Vest din Timisoara/ West University of Timisoara
<i>Requested Type of Insurance</i>	Medical, Liability and Accident Insurance
<i>Contact Person</i>	Lucia Ursu
<i>Contact Details</i>	Lucia.ursu@e-uvt.ro

<i>Receiving Institution Requested Insurance from the Participants¹⁵</i>	Transnational Consulting S.L.
<i>Requested Type of Insurance</i>	The trainee will be registered in a Social Security System during the period of the internship and will have an access to public health centres. That does not cover the Liability and Accident Insurance
<i>Contact Person</i>	Kamila Silska
<i>Contact Details</i>	practicas@transnational.es

3. Housing

The sending and receiving institution will guide outgoing/ incoming mobile participants in finding accommodation if needed.

¹⁴ Optional

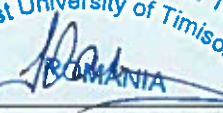


¹⁵ Optional

G. Termination of the agreement

1. The Bilateral agreement will terminate automatically at the end of the agreed period.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the Bilateral agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<i>Sending Institution</i>	Universitatea de Vest din Timisoara/ West University of Timisoara
<i>Name / Function</i>	Andra-Mirona STAN-DRAGOTESC, PhD., Erasmus+ Institutional Coordinator
<i>Date</i>	31.05.2017
<i>Signature/Stamp</i>	 
<i>Receiving Institution</i>	Transnational Consulting S.L.
<i>Name / Function</i>	Pilar Cordón Vallejo, HR Director
<i>Date</i>	30/05/2017
<i>Signature/Stamp¹⁶</i>	 Transnational Consulting S.L. C.I.F.: B92176989

¹⁶ Optional