



HOST ORGANISATION INFORMATION	
Name of the company	Apartments Rent The Sun & More S.L.
Address	Carrer de Tuset 19, 4 planta, despacho 7
City	Barcelona
Country	Spain
Website	www.rentthesun.com
Short information about the company	Holiday apartment rental company

INTERMEDIARY ORGANISATION INFORMATION	
Name of the company	Trainee+Up
Address	Calle Bailén, 11 Bajos 08010
City	Barcelona
Country	Spain
Website	www.traineeup.com/en
Short information about the company	<p>Trainee+Up is an intermediary company designed by professionals working in the European educational programme sector.</p> <p>Our goal is to enable students gain practical skills in the workplace which will strengthen their future career prospects.</p> <p>Trainee+Up additionally offers an orientation service completely free of charge for international students in order to assist them during their period of stay abroad.</p>

ERASMUS+ PLACEMENT INFORMATION	
Sector	Tourism
Function	Customer service, Marketing, Communication
Address	Carrer de Tuset 19
Description of activities	We have a wide range of tasks that the interns will carry out throughout their day. It goes from emailing and contacting costumers to attend them during their check in and check out at the different apartments; translating, proceeding bookings, marketing on social media, bookkeeping and so on.
Placement duration	3 to 12 months
Beginning of training	Flexible start date
Weekly working hours	40 hours/week
Accommodation	None
Financial support	None



REQUIREMENTS

Educational background	Tourism and hospitality, economics, languages, IT
Experience requirements	No previous experience required
Language competences	English and Spanish mandatory, preferred French, Dutch, German, Italian, Russian, Arabic, Chinese
IT Competences	Microsoft Office
Social competences	Outgoing, sociable, service minded
Driving licence	Not required but could be helpful

APPLICATION

Please send your CV and Motivation Letter in English through the on-line application form. No other application procedures will be considered.

Traineeship offer	Tourism & Hospitality Traineeship – Flexible Start Date
On-line application	http://www.traineeup.com/en/students/traineeship-offers/