SGH
Warsaw School of Economics

Erasmus+ Staff Training Week

At SGH Warsaw School of Economics

December 07-11, 2026



Staff Training








We plan to welcome up to 25 participants

Activities during Staff Week :

- **sessions and discussions** on diverse aspects of Internationalisation of HEI.
- networking with SGH staff members
- Warsaw walking tour
- day trip to Toruń - the city of Copernicus and gingerbreads
- presentations of partner universities (optional)

SGH covers:

- welcome dinner (Monday)
- lunches at SGH on days of the seminars
- Day trip to Toruń (except lunch)
- Warsaw sightseeing



Register here

www.sgh.waw.pl

Tentative agenda

Monday	ACTIVITY
09:00 – 9:30	Registration, Erasmus+ formalities Coffee
9:30 – 11:00	Welcome address & introduction to SGH Warsaw School of Economics – by Małgorzata Chromy, Director of International Centre
11:15 – 12:30	Campus tour
12:30 -13:30	LUNCH – SGH canteen
	Free time
18:30	Welcome dinner with colleagues from SGH International Centre

Tuesday	ACTIVITY
10:00- 11:30	Meet the SGH International Centre activities – structure, programs, ongoing projects
11:30-11:45	Coffee
11:45-13:00	Poland – overview on the history and culture
13:00- 14:00	LUNCH – SGH canteen
14:00 – 15:30	Panoramic view on the city from the tallest building in the EU

Wednesday	ACTIVITY
10:11:30	Session& discussion II : Generational gap – how to understand the needs and communicate with gen Z students (tbc)
11:30 – 11:45	Coffee
11:45– 13:00	Session& discussion III : AI in higher education. Challenges for academic and administrative staff (tbc)
13:00-13:45	LUNCH – SGH canteen
14:00	Warsaw city walk

Thursday	ACTIVITY
08:30-19:30	Day trip to Toruń – guided city tour and visit to Museum of Gingerbreads + cookie making show

Friday	ACTIVITY
10:00-11:30	Session & discussion IV: Smart campus – redesigning space for academic community (tbc)
11:30 – 12:30	Wrap-up session, Certificate award
12:30	LUNCH – SGH canteen

Travel arrangements

Participants must arrange their travel and accomodation on their own.

The nearest hotels that we can recommend are:
MDM Hotel – one metro station away from the campus
Metropol Hotel – next to Central Station, 2 metro stations from the campus
Reytan Hotel – 15 minutes walking from the campus

Currency exchange rate

1 PLN = 0,23 EUR

Warsaw also offers a wide choice of apartments for a short stay. All offers are available here: www.booking.com

Chopin Airport (WAW) is very well connected to the city centre. You can take a **train** or a **bus** to the central station.

You can buy tickets at the bus stop or on board of buses and trams. Please remember to validate your ticket immediately - fines for lack of a valid ticket are high!

If you prefer a taxi, you can use:

Uber **Bolt** **Freenow** **iTaxi**

The taxi fare to the city centre shouldn't be more than 65 PLN (15 EUR).

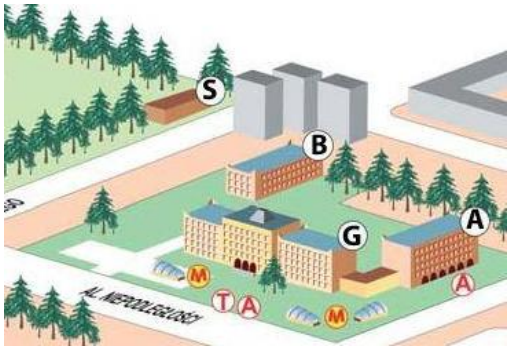
We recommend fixing the price before you get into the cab to avoid scam.

Ticket prices:
20 minutes: 3,40 zł (0,80 EUR)
75 minutes: 4,40 zł (1,00 EUR)
24 hrs : 26 zł (6,20 EUR)
72 hrs: 36 zł (8,60 EUR)

SGH campus

The SGH campus is located near *Pole Mokotowskie* Metro station, which is only 2 stops from the Central train station.





S Building - Centre of Innovation

Our meetings will take place here

Address: ul. S. Batorego 8, **02-591 Warszawa**

A – the oldest SGH building from 1926 (currently under renovation)

B - Library

G - Main Building

S – S Building (Centre of Innovation)

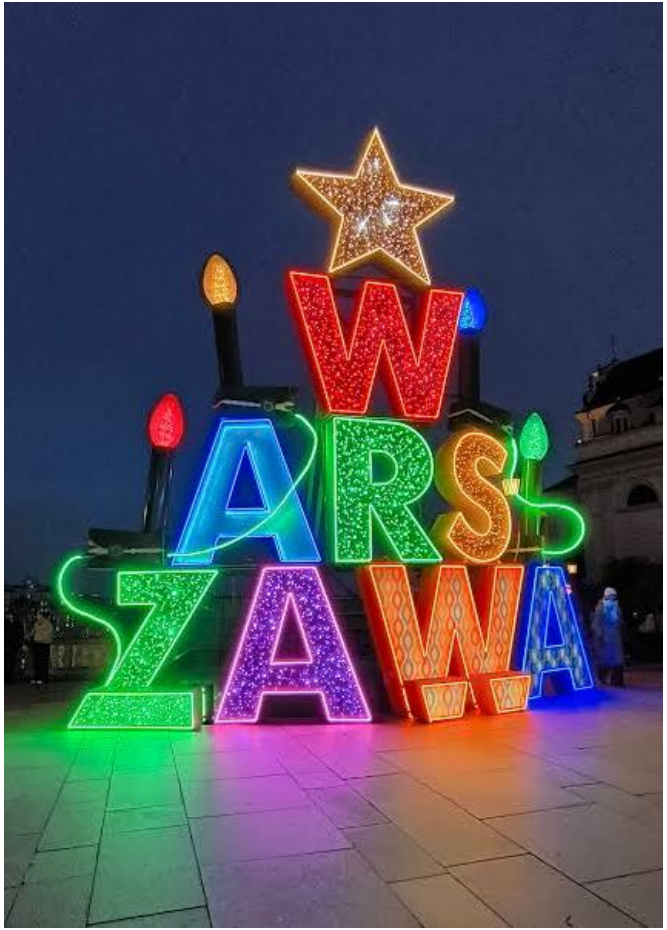
M - Metro station: Pole Mokotowskie

T, A- tram, bus

Weather

December is an early-winter month in Poland with temperatures ranging from -2 up to 8 degrees Celsius during the day. Days are short and mostly cloudy, but you'll be rewarded by the stunning festive lights, that glow all over Warsaw at this time of year.

If we are lucky, we may get some snow, but we cannot promise anything. The climat is being very unpredictible lately!



Food

Among the most popular dishes you will find:

- Pierogi – dumplings with wide range of fillings. The most popular are the ones with white cheese, potato and onion
- Żurek – sour rye soup, often served with boiled egg and a sausage
- Kotlet Schabowy – Polish version of viener schnitzel – served often with mushed potatoes and mix of salads
- Gołąbki - boiled cabbage leaves wrapped around a filling of minced pork or beef
- Placki ziemniaczane – crispy potato pancakes served with sour cream or sauce.







Sweets and pastry:

- Pączek – Polish donut with fruit or cream filling; classic flavour: rose jam
- Szarlotka – Polish apple pie - tastes best warm with a scup of vanilla ice cream
- Kremówka – a cake made from french puff pastry and vanilla cream filling
- Piernik – gingerbread cake/ cookie – good idea for a gift from Poland!

Visiting Warsaw

Places not to miss:

- Old Town and Royal Castle
- Royal Łazienki Park with Palace on the Isle
- Krasiński Park and The Palace of the Commonwealth
- Varso Tower panoramic view on 53rd floor
- Warsaw Rising Museum
- Polin Museum – the history of Polish Jews
- Chopin Museum
- Museum of King Jan III's Palace at Wilanów

More information: https://go2warsaw.pl/en/explore-warsaw/



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See you in Warsaw!



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