

Dear colleagues,

I am pleased to share with you the invitation to [Freie Universität Berlin's 14th International Staff Training Week](#), which will take place from **22 to 26 June 2026** on our campus in Berlin.

As one of Europe's largest and most diverse Staff Weeks - bringing together **over 250 participants from more than 50 countries across 11 parallel tracks** - the 2026 program explores current and emerging topics in global higher education.

The Staff Week offers colleagues from around the world the opportunity to connect, exchange good practices, develop new perspectives, and engage in meaningful professional learning.

You will find the full invitation-including track descriptions, draft agendas, and detailed information on the application process-in the message below (or via our website).

Funding information: Participation is open to staff from all partner universities. Colleagues wishing to apply are kindly asked to check with their home institution regarding available funding opportunities (e.g., Erasmus+ staff mobility, institutional staff development funds, or self-funded options).

We would be very grateful if you could **share this information with interested colleagues** at your institution.

Thank you very much and warm wishes from Berlin

Stefanie Ritter

Are you passionate about supporting internationalization and academic success at your university - whether through roles in alumni engagement, career services, gender and diversity, international networks, liaison offices, mobility programs, research and global engagement, outreach, libraries and open science, Model United Nations, or human resources and onboarding?

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This year, **the program features 11 parallel, interactive tracks**, each developed and hosted by specialist units across Freie Universität Berlin. Covering a broad spectrum of current topics in global higher education, the Staff Week offers an inspiring environment to collaborate, exchange knowledge, develop new skills, and connect with colleagues from around the world.

Whether you are looking to strengthen partnerships, explore innovative approaches, dive deeper into a specific thematic area, or expand your professional network, our tracks provide a unique opportunity for meaningful peer learning and exchange.

Discover the 11 tracks:

- 1) [More Than Memories: How Alumni Engagement Advances the Whole Institution](#)
- 2) [Preparing Students for the Future: Current Challenges and Future Directions in University Career Counseling](#)
- 3) [Gender and Diversity in Higher Education - Insights from the Margherita von Brentano Center](#)
- 4) [Job Shadowing - Staff Development and Welcome Service](#)
- 5) [Global Liaison Officers Connect: Overcome Challenges, Exchange Ideas, and Discuss Regional Realities](#)
- 6) [Open Science in Libraries: Enabling Access, Empowering Knowledge](#)
- 7) [Meet the World and Regional Challenges: The Student Mobility Perspective](#)
- 8) [Learning by Doing: Model United Nations](#)
- 9) [The Power of Connection: Navigating Regional Partnerships and International Networks](#)
- 10) [More Open Than Before, Yet Increasingly Restricted: Navigating Contradictory Trends in the Internationalization of Research](#)
- 11) [Third Mission in \(and outside of\) the classroom: Concepts for learning with and from society](#)

Who can apply?

The Staff Week is designed for professionals working in areas such as Alumni Relations, Career Services & Academic Advising, Gender & Diversity Offices, HR, Welcome Services, Onboarding and Staff Development, Liaison Offices, Libraries / Open Science Offices, Student mobility teams, MUN / global citizenship education / universities interested in or

already offering a Model United Nations (or similar), International Offices, Research and global engagement units, Outreach and community engagement

We warmly welcome participants who are eager to share good practices and actively contribute to discussions.

Application Process

If you wish to apply for participation in one of the tracks, please review the draft agenda of your preferred track and complete the online application form (link on our Staff Week website). As we typically receive more applications than available spots, we recommend taking particular care when answering the motivation-related questions. The **application period closes on January 26, 2026**. Please do not make travel arrangements before you have received official confirmation of acceptance (expected by the end of February).

To ensure fairness and diversity, we can accept a maximum of one participant per partner institution per track (with the exception of the Liaison Offices track).

Draft agendas are available on our website. These will be updated in the coming months and may be adapted to reflect participants' interests and contributions.

Candidate Profile

Applicants selected for participation in one of the tracks:

- have relevant work experience in areas related to the track theme
- formulate and pursue their own learning goals
- are willing to share good practices and actively contribute

Language Requirement

The language of the Staff Training Week is **English**, so fluency in English (speaking, listening, reading, writing) is required. We highly recommend at least a **B2 (according to CEFR)** level in communication.

Contact

If you have questions, comments, or need assistance, please feel free to contact the Erasmus+ Staff Mobility Team:

Stefanie, Leonie & Max erasmusstaff@international.fu-berlin.de