



Direzione Ricerca,
Innovazione
e Internazionalizzazione

**UNIVERSITÀ
DI TORINO**

Erasmus+ Traineeship Opportunity – International Office (School of Natural Sciences, University of Turin)

Location: via Carlo Alberto, 10, Turin, Italy

Duration: 6 months

Host Institution: University of Turin – School of Natural Sciences

Department: International Office

Description of the placement:

The [International Office of the School of Natural Sciences](#) at the University of Turin is looking for a motivated Erasmus+ trainee to join our team for a 6-month internship. The trainee will support the office in managing international mobility activities and administrative procedures related to the Erasmus+ programme within the scientific Departments of the University. This traineeship offers valuable hands-on experience in an academic and multicultural environment.

Main tasks and responsibilities:

- Support in managing incoming and outgoing Erasmus+ students;
- Assistance with administrative procedures related to international mobility;
- Communication with partner universities and international students;
- Support in organizing events and activities related to internationalization;
- General office tasks.

Working hours:

Full-time, Monday to Friday (approximately 9:00–17:00).

Required qualifications:

- Student enrolled in a degree programme in *International Relations, Political Science, Sociology, Anthropology* or related fields;
- Good command (minimum level B2) of **Italian** and **English**;
- Good computer skills, particularly with **Microsoft Office**;
- Good organizational and communication skills;
- Ability to work in an international and multicultural environment.

What we offer:

- Supervised training experience in an established international office;
- Opportunity to gain insight into Erasmus+ and higher education administration;
- A friendly and collaborative working environment.

How to apply:

Interested students should send their CV and a short motivation letter in English or Italian to international.sciences@unito.it with the subject line “*Erasmus+ Traineeship Application – International Relations Office*”.

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