

Dear colleagues,

Warm greetings from Yeditepe University.

I hope you are all doing well.

Yeditepe University is happy to invite you to participate in our 4th Erasmus+ Staff Week from 7th to 11th of July in Istanbul at Yeditepe University campus.

During Erasmus+ Staff Week we will have the opportunity to get to know each other, discuss best practices, join workshops and cultural events.

The participation fee (option 1) 125 EUR (if you are going to make a presentation about the sessions)\*

The participation fee (option 2) 175 EUR (if you are the partner university with us, if you are not going to make a presentation about the sessions)

The participation fee (option 3): 250 EUR (if you are not the partner university with us, if you are not going to make a presentation about the sessions)

\* The participants who would like to make a presentation about the sessions, need to be required to get approval from us for the quality and the content of the presentation which needs to be relevant with the sessions.

- The participation fee includes workshops, trainings, some entrance tickets to cultural trips, welcome dinner, transportation to cultural trips, lunch and breakfast(pastry, bagel) for 5 days\*

\* Participation in cultural trips is optional. The exact fees for the cultural trips will be announced to the acceptant participants.

- If one of your family members would like to attend the social activities, they need to pay 250 EUR.

- If you would like to stay in our guesthouse at the campus, please indicate it in the application form. We will contact you afterward. The price per night per person is 1000 TL.

The applicants are invited to submit the session proposals for the following topics:

- Internationalization of Higher Education Institutions
- Erasmus KA131 / KA171 Mobilities
- Erasmus Mundus Project
- Erasmus KA2 Mobility
- Erasmus Capacity Building in Higher Education

- Sustainability\*
- Accessibility\*
- Digitalization\*
- Artificial Intelligence\*

\* Within the frame of Internationalization of HEI

\*\* The sessions will be held in English.

If you would like to make a presentation for the sessions above, please indicate it through the form below and also please indicate the topic(s).

Please see the application form from the link below.

<https://forms.gle/GvBC3tpYNPoatH3L6>

The application deadline: 2nd of May

Announcement date of the result: 20th of May

Participation priority will be given to universities that have applied for submitting the session proposals and are our partners.

You can find our staff week announcement from the link below.

<http://staffmobility.eu/staffweek/erasmus-staff-week-2025>

You can also find the draft program in the attachment. The detailed program will be shared with the acceptant participants later.

We look forward to welcoming you in Istanbul next July 2025 at Yeditepe University.

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Best regards,

Gülce KUNTER

International Exchange and Cooperation Office

YEDİTEPE UNIVERSITY

İnönü Mah. Kayışdağı Cad.

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TIME	FIRST DAY (07.07.2025)
10:30-13:30	<b>Registration - Offerings (Tea, Coffee...etc.)</b>
11:00-12:00	Yeditepe University Campus Tour
12:00-13:30	<b>Lunch</b>
13:30-13:45	Introduction of Yeditepe University and The Staff Week
13:45-14:15	Introduction of Participants/ Networking - Group Building Activity
14:15-14:30	Presentation of Participants' Institutions (5-10 mins. each)
14:30-15:30	<b>Shuttles for Visit</b>
15:30	<b>Cultural Trip</b>

TIME	SECOND DAY (08.07.2025)
10:00 - 10:30	<b>Welcoming Speeches</b>
10:30 - 12:00	Workshop : Internationalization of Higher Education
12:00 - 13:00	<b>Lunch</b>
13:00 - 14:30	Presentation of Groups : Internationalization of Higher Education
15:00	<b>Shuttles for Visit</b>
15:30	<b>Cultural Trip</b>
19:00	<b>Welcome Dinner</b>

TIME	THIRD DAY (09.07.2025)
10:00-11:00	Sessions : Sustainability, Accesibility
11:00 -12:00	Session : Digitalization, Artificial Intelligence
12:00 -13:00	<b>Lunch</b>
13:00 -14:00	<b>Shuttles for Visit</b>
14:00	<b>Cultural Trip</b>

TIME	FOURTH DAY (10.07.2025)
10:00 - 11:00	Session: KA131, KA171, KA2 Mobilities - Experience of Yeditepe University
11:00 - 12:00	Workshop : Erasmus Mundus Project
12:00 - 13:30	<b>Lunch</b>
13:30 - 14:30	<b>Shuttles for Visit</b>
13:30 - 14:30	<b>Cultural Trip</b>

TIME	FIFTH DAY (11.07.2025)
10.30-12:00	Workshop : Organizing a Staff Week
11:45-12:30	Presentation of Certificates
12:30-13.30	<b>Lunch</b>
13:30	<b>Departures</b>

\* This is the draft program. The detailed program will be shared with the acceptant participants. \*  
Participation for the trips are optional.