

Dear Erasmus+ partners,

We are delighted to inform you that the **University of Vienna** is hosting **Staff Training Days** from **19 May to 21 May 2025**! The Staff Training Days are aimed at professionals from service units equivalent to **Library and Archive Services, Research Services and Career Development, and Quality Assurance**.

We kindly ask you to **share the invitation below with your university's professionals** in the respective service units to join the University of Vienna's Staff Training Days to network, discuss and share experiences and best practices with representatives from partner institutions worldwide!

Application is open until 17 February 2025. Information on the programme and the application process can be found on our website: <https://international.univie.ac.at/staff-training-week/>

We look forward to applications from your institutions!

With best wishes from Vienna,
Barbara Good

Invitation to the University of Vienna's Staff Training Days 2025 (19-21 May)

We are delighted to invite you to participate in the upcoming **University of Vienna's Staff Training Days**, which will take place from 19 to 21 May 2025.

Several units of the University of Vienna's central administration participate in the Staff Training Days and have created **tracks with thematic focuses** on current questions in their fields of work. The Staff Training Days are aimed at professionals from service units equivalent to:

- **Library and Archive Services**
- **Research Services and Career Development**
- **Quality Assurance**

→ Discover more about the **tracks** and their respective **thematic focuses** on our website: <https://international.univie.ac.at/staff-training-week/>

The programme will allow time for sharing expertise and peer learning as well as for networking and strengthening partnerships. We highly appreciate if participants are willing to share good practices and actively contribute to the programme.

How to apply

If you are interested in participating in one of the tracks, please apply via the online application tool [on the International Office's website](#). **Application is open until 17 February 2025**. The selection of participants will be made on the basis of the information provided in the application and the results will be emailed to all applicants by 17 March 2025. Please do not make travel arrangements before your participation is confirmed.

Participation is free and includes coffee breaks, lunch on Monday and Tuesday and dinner on Tuesday evening. You are kindly asked to cover expenses for travel and accommodation by using Erasmus+ training mobility grants (to be applied for at the International Office of your institution).

In case of questions, comments, or other issues, please do not hesitate to contact the International Office's event management team via international.events@univie.ac.at

Dr. Barbara Good

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