

Dear Erasmus+ Partner,

We are writing to kindly invite your university to participate in our next **International Staff Week**, which will take place **from 31 March to 4 April 2025, in Almería** (Spain).

Our International Staff Week is an annual event aimed at **Staff of International Relations Offices** of our partner universities to share experiences, knowledge and strengthen bonds.

**Key details of the International Staff Week:**

- Dates: from 31 March to 4 April 2025
- Location: University of Almería (Spain)
- [ISW web page](#)
- [ISW Brochure](#)
- [ISW Preliminary programme 2025](#) (attached)
- [ISW application form](#) (only for Staff of International Relations Offices – open until Sunday 12 January 2025)

The registration fee is 150€ to be paid once you have been admitted.

If you are interested in participating in our International Staff Week, please fill in the application form to be pre-registered. It will be **open until Sunday 12 January 2025**.

From that date onwards, a selection will be made and you will be informed, by email, whether you are admitted or not. Once you have been admitted, you will be informed of how to pay the registration fee.
























We are confident that the participation of your institution will contribute significantly to the success of the International Staff Week.

**If you have further questions or inquiries, please contact the International Relations Office at: [staff.mobility@ual.es](mailto:staff.mobility@ual.es)**

Yours sincerely,

University of Almería, IRO

# XIV International Staff Week Programme 2025

	March 31 MONDAY Introductory day	April 1 TUESDAY Promotions day	April 2 WEDNESDAY International Workshops	April 3 THURSDAY International Workshops	April 4 FRIDAY Amusement Tour		
9:00		 <b>CULTURAL DIVERSITY</b> A challenge for the management of an internationalised university: International Promotion	 <b>INTERNATIONAL CREDIT MOBILITY WITH PARTNER COUNTRIES KA171</b> UAL experience. Implementation and management of ICM project: practical issues, challenges and good practices.	 <b>WORKSHOP</b> Erasmus+ 2021-2027 Challenges using EU tools. EWP. Beneficiary Module. OLA.	 <b>KEY ACTION 2</b> Management and Development	 <b>CONFERENCE</b> Challenges of Internacionalisation in H.E.I.s	  10:00
9:30	 <b>REGISTRATION:</b>	 <b>ROUND TABLE: "MOBILITY THROUGH STUDENTS EYES"</b> Testimonies of Erasmus+ incoming and outgoing students.				<b>TOUR VISIT TO THE MINI-HOLLYWOOD THEMATIC OASYS PARK IN TABERNAS.</b>	
10:00	<b>RECEPTION:</b> Welcome Reception by Authorities.						
10:30	Coffee Break	Coffee break	Coffee break	Coffee break	Coffee break	Coffee break	
11:00	 <b>UAL PRESENTATION</b>	 <b>NETWORKING SESSION</b> Promoting your organizations and stablishing new contacts	 <b>INTERNATIONAL CREDIT MOBILITY WITH PARTNER COUNTRIES KA171</b> Partner experience.	 <b>WORKSHOP</b> Erasmus+ 2021-2027 New opportunities on Erasmus+ mobility. Blended Intensive Programs.	 <b>"WORKSHOP</b> Erasmus+ 2021-2027. New opportunities."	 <b>DELIVERING CERTIFICATES</b>	
11:30	 <b>INFORMAL LECTURE</b> Introduction to Spanish Culture and Language. International Office					 <b>FESTIVAL OF NATIONS:</b> International students fair. UAL campus	
12:30	 <b>TOUR:</b> Guided visit around the University campus		<b>12:30</b> <b>BUS DEPARTURE</b>   			<b>BACK TO ALMERIA</b> 14:00	
13:30			<b>VISIT</b> <b>CABO DE GATA NATURAL PARK</b> (Meal included in a restaurant)				
14:00	FREE TIME	FREE TIME					
	<b>19:00</b>  <b>TOUR:</b> Guided City Walking Tour (Meeting Point – Plaza Vieja) <b>21:00</b>		<b>Back to Almeria at 20:00</b>			<b>20:45</b>  <b>FLAMENCO SHOW:</b> Andalusian folklore show <b>INSTITUTIONAL DINNER:</b> Typical dishes and specialties	