



Dear partners

1) Introduction:

The University of Sevilla (E SEVILLA 01) organizes the International Staff Training Week in the framework of the ERASMUS S.T.T. Programme of the Academic Year 2015-2016.

The activity aims to promote the internationalise of our university, to exchange experiences with the staff of our partner universities and to increase the cooperation in regards to agreements, mobility exchange activities, projects and strategic partnerships, between the University of Sevilla and the universities whom we share the European Higher Education Area (EHEA), in order to implement new strategies and to improve our skills and practice.

2) Applicants

Teaching and administrative staff.

In particular, the staff related to the internationalisation of our partner Univeristies.

3) Programme

Presentations and sessions concerning internationalisation strategies such as sporting and cultural activities, and visits to several centres and places of interest of the University and of the city. So that meetings with the Coordinators of International Relations.

A more detailed programme will be send within the next few days.

#### 4) Dates

The International Staff Training Week of the Erasmus S.T.T. Programme of the University of Seville will take place from Monday, May 16<sup>th</sup>, 2016, until Friday, May 20<sup>th</sup>, 2016

#### 5) Participation and selection process

A maximum of 2 participants will be admitted from each university, until a group of 25 people is completed, (exceptionally 30).

The applicants must present the approval of their own International Relations Office and send the attached documents to the University of Sevilla **between the 25<sup>th</sup> of March and the 15<sup>th</sup> of April.**

**The document should be send to:**

[relint3@us.es](mailto:relint3@us.es)

The reference of your answer must be: **“2015-16 ERASMUS STAFF“**. The result of the selection will be confirmed to the applicants on the 19<sup>th</sup> of April.

Best regards.

Attached Documents:

- 1) Work Plan fulfilled and signed by their own Home University
- 2) Application form.