

	May, 2	May 3	May 4	May, 5
Venue Hour	Palácio Ceia - Universidade Aberta Headquarters			
10h00 - 12h30	Welcome Vice-rector for Quality and International Cooperation Introducing the participants and Universidade Aberta (history, organization,) Communication and International Relations Office (GCRI)	Virtual Pedagogical Model: open session with the organic units of UAb moderated by the vice-rector for Quality and International Cooperation  Dep. Education and Distance Learning Dep. Humanities  Dep. Sciences and Technology Dep. Social Sciences and Management Lifelong Learning Unit	Comparing working methods and systems: administrative services and academic services  Administrator  Meetings on demand	Digital Production: e-books, tv broadcast, learning objects and resources  Digital Production Service (SPD)  Farewell session: possibilities of collaboration, feedback on the staff week, certificates of attendance delivery  GCRI
13h00	Welcome lunch with GCRI	Free Lunch	Free Lunch	Farewell Lunch
14h30 - 17h00	Brief tour to <i>Palácio Ceia</i> and the multimedia area Group photo GCRI & Digital Production Service (SPD)	The local learning centers network  Mission Unit for Local Learning Centers (UMCLA)  Technological support to the teaching	The quality assurance system  Planning, Evaluation and Quality Office (GPAQ)	
	Knowing more about the participants and their universities: identifying differences and similarities  GCRI	activity  Teaching Support Service (SSTE)	Digital repositories, open resources, support to students  Documentation Services (SD)	



## **VENUE**

Universidade Aberta Palácio Ceia (Headquarters) Rua da Escola Politécnica, 141 1269-001 Lisboa – Portugal

## **USEFUL CONTACTS**

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