

From: **Sylwia Solczak Melo** <[sylwia@ipb.pt](mailto:sylwia@ipb.pt)>  
Date: 16 November 2015 at 15:36  
Subject: Erasmus Week at IPB, Portugal - 16-20th of May  
To: Sylwia Solczak <[sylwia@ipb.pt](mailto:sylwia@ipb.pt)>

Dear Partner,

It is a great pleasure to invite you and your colleagues for our 12<sup>th</sup> Erasmus Week that will be held at the Polytechnic Institute of Bragança from 16th till 20th of May 2016. We would like to invite teachers and staff members to participate in this event.

We will receive:

- 60 teachers
- 30 staff members of International Relations
- 5 staff members of Library
- 5 staff members of Human Resources
- 5 staff members of Planning and Quality Management
- 5 staff members of Informatics Services
- 5 staff members of Image Services
- 5 staff members of Entrepreneurship promotion
- 5 staff members of Purchase Department

Please check our website [www.ipb.pt/erasmusweek](http://www.ipb.pt/erasmusweek) to see more information such as the Erasmus Week, the Douro Trip and the Portuguese Culture and Language Lecture Programmes. If you are interested in participating in this event please submit your Application online here [www.ipb.pt/erasmusweek](http://www.ipb.pt/erasmusweek).

The deadline for applying is 31<sup>st</sup> of December 2015.

I will send you the Invitation Letter within 5 working days.

Please do not hesitate to contact me for any questions and details.

Best Regards,

Sylwia Solczak Melo

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