



**KLAIPĖDOS
UNIVERSITETAS**

Dear Colleagues,

Klaipėda University is pleased to announce 4th International week for Teaching and Administrative Staff

Date: 2-5 May, 2017.

Venue: Klaipėda University, Lithuania.

This International Week is directed to teaching and administrative staff, dealing with international cooperation, exchange programmes and international students.

During International week Klaipėda University organizes a staff training programme for teachers and/or administrative staff. It is a great opportunity for you to network with colleagues from different countries and Universities!

Detailed programme will be send later. The official language of the International Week is English. The International Week will accept limited amount of participants. Please do not make travel arrangements before your participation is confirmed. The participants are expected to cover their travel, accommodation and meal costs themselves. The participants are recommended to apply for Erasmus+ grants from their home universities.

If you and/or your colleague would be interested to participate, please, fill out the attached application form till 28thFebruary 2017 and send it back to:

dalia.zelvyte-mockuviene@ku.lt

We hope to see you in Klaipėda in May, 2017!

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**Registration form for 4th International Week for Teaching and
Administrative Staff
2-5.5.2017
Klaipėda University**



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Please, return this form before 28th February 2017 to dalia.zelvyte-mockuviene@ku.lt

Surname:	
First name:	
Email:	
Mobile phone:	
Home institution and department/unit:	
Position, title:	
Your main areas of responsibility:	
Arrival date	
Departure date	
I come as representative of	<input type="checkbox"/> teaching staff; <input type="checkbox"/> administrative staff;
I am interested:	<input type="checkbox"/> to give lectures; (please, indicate the teaching field of your interest) _____ <input type="checkbox"/> to train; (please, indicate the faculty/unit of your interest) _____
Dietary requirements, special diet:	
Any other wishes concerning the programme or other comments:	

NAME AND SIGNATURE OF THE PARTICIPANT:

DATE: _____