

**From:** Staffweek - TU Dresden <[staffweek@tu-dresden.de](mailto:staffweek@tu-dresden.de)>  
**Sent:** Monday, 30 November 2015 12:50  
**To:** Staffweek - TU Dresden  
**Subject:** International Staff Training Week 2016 Technische Universität Dresden

Dear partners,

We are delighted to announce that Technische Universität Dresden (TUD) is organising its second International Staff Training Week, and we would like to take the opportunity to invite you to this event. The details are as follows:

**International Staff Training Week**

23 – 27 May 2016

at Technische Universität Dresden  
in Dresden, Germany

TUD's International Staff Training Week aims to provide a platform for the exchange of knowledge, ideas and best practices regarding the internationalisation of institutions of higher education. There will be plenty of opportunity to network with colleagues from all over Europe, and we will be offering three specialist groups focusing on the following subjects:

- **International Office:** Administrative services for academic exchange, mobility of students and university staff as well as integration of international incoming students
- **European Project Center, Transfer Office, Project Scouts:** Administrative services for international research collaboration, knowledge and technology transfer
- **Central Student Information and Counselling Service:** How to give good counselling and support in the “student’s life cycle”? Our variety of services for a variety of target groups.

Please refer to our website [www.tu-dresden.de/sprint/staff\\_week](http://www.tu-dresden.de/sprint/staff_week) for detailed information about the programme and the registration process as well as everything around your stay in the beautiful City of Dresden.

We would very much appreciate if you share this information with potentially interested colleagues, who are involved with international issues at your institution.

Should you have any questions, please do not hesitate to contact us.

We look forward to welcoming you at Technische Universität Dresden.

Kind regards,

The organising team of TU Dresden's International Staff Training Week

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Project Team

International Staff Training Week

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