



REPUBLIC OF ALBANIA  
UNIVERSITY OF TIRANA  
DIRECTORATE OF INTERNATIONAL RELATIONS AND STUDENTS  
INTERNATIONAL RELATIONS DEPARTMENT

**Subject: Invitation Letter – Staff Week at the University of Tirana**

Dear colleagues,

I am absolutely delighted to inform you that University of Tirana will organize its Second Edition of “Staff Training Week” from October 28 – November 1. After the first successful edition of the previous year, this time the topic of the program “Internationalization from the perspective of a partner university”. We strongly recommend your participation in this event where besides the work aspects of the program, there will also be a rich cultural agenda, with several trips to certain cultural and historic sites in Albania. We also intend to organize a fair, where you can present your universities and your offer to our students.

Still, as in the previous year, I want to emphasize that we at the University of Tirana greatly value the cooperation with your esteemed university and we are putting forward all efforts to maximize our participation in European Union financed projects. As it is, Albania is not a program country but a partner one in Erasmus + KA1. Therefore, we rely a lot in the assistance provided to us by our partner Universities.

We intend to invite 2-3 staff from each partner universities in the Erasmus + KA1 to attend this event at our university that is taking place from October 28 – November 1, 2019. Your staff, mainly from international relations and Erasmus + offices but not only, can attend this event under the Erasmus + KA1 mobility, as staff training mobility at the University of Tirana.

We have already drafted a program and as soon as that will be complete, before the end of September, will be sent to you.

Finally, I would like to stress out that we at the University of Tirana would highly appreciate your presence in this event which is very crucial for us given the fact that Albania is pushing hard for full EU membership and we as a university are doing the best to reach the same standards as our partner universities.

I am looking forward to hearing from you. You can send the names of the staff that is participating the event with the latest 15<sup>th</sup> of September 2019.

**DIRECTOR**

**ELTON SKENDAJ**